

Constitution

Of

1. CAMP SHAMROCK

The name of the Association shall be CAMP SHAMROCK [*hereinafter called “ the Association”*]

2. The Associations premises for the purpose of administration are situated at 14 Craigaboney Road, Bushmills, Co. Antrim, North Ireland. BT57 8XD.

Subject to matters set out below, the Association and its property shall be administered and managed in accordance with this constitution by the members of the Management Committee, constituted by this constitution [“the Committee”]

3. OBJECTS

3:1 The Association is established to promote the benefit of young people aged 8 to 16 in Ireland [hereinafter called the “area of benefit”] and to educate and assist such young people through their leisure-time activities so to develop their physical, mental and spiritual capacities that they grow to full maturity as individuals and members of society and that their conditions of life may be improved, and in particular:

- a) Organise and camping-trips for young people having regard to the religious and cultural diversity of the area of benefit and provide appropriate resources, training and facilities for such camping-trips.

3:2 In furtherance of the above objects, but not further or otherwise, the Association may:

- a) provide or secure the provision of educational and recreational facilities for the achievement of the above objects;
- b) provide, maintain and equip or assist in the provision, maintenance and equipment of [premises and] facilities and equipment designed to carry out the objects of the Association;
- c) promote and carry out, or assist in promoting and carrying out research, surveys and investigations and publish the useful results thereof;
- d) organise or assist in organising meetings, classes and exhibitions, and publish or assist in publishing reports, periodicals recording, or other documents or information;
- e) obtain collect and receive money by way or grants, donations bequests, legacies or others lawful method, provided that the Association may not engage in any form of permanent trading;
- f) purchase, take on lease or in exchange, hire or otherwise acquire any property and any rights and privileges necessary for the promotion of the above objects and construct, maintain and alter any buildings or edifices necessary for the work of the Association;
- g) make any regulations for any property which may be so acquired.
- h) subject to any consents as may be required by law, sell, let, mortgage, dispose of or turn to account all or any of the property or assets of the Association;
- i) receive money on deposit or loan and borrow or raise money in such a manner as the Association shall think fit subject to such consents as may be required by law;
- j) invest the moneys of the Association not immediately required for the said objects in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions if any as may for the time being be imposed or required by law;
- k) recruit and train volunteers with relevant skills to carry out the objects of the Association;

- l) promote and organise co-operation in the achievement of the above objects and to that end to work in association with local authorities and voluntary organisations engaged in the furtherance of the above objects in the area of benefit;
- m) do all such other lawful things as may be necessary for the attainment of the above objects.

4. MEMBERSHIP

4:1 Membership of the Association shall be open to the following, [irrespective of political opinion, nationality, ethnic origin or religion.]

- a) Young people aged between 8 years and 16 years living within the area of benefit whose applications for membership are accepted by the Committee.
- b) Adults or persons who, in the opinion of the Committee have special knowledge or experience to offer to the Association.

4:2 The Committee shall fix the appropriate rate of annual subscription and shall have the right for good and sufficient reason to terminate the membership of any member provided that the concerned shall have the right to be heard by the Association before a decision is made.

5. MANAGEMENT COMMITTEE

5:1 Except as provided otherwise in this constitution the policy and general management of the affairs of the Association shall be directed by the Committee which shall meet not less than 4 times a year and shall be open to such representatives of the membership as wish to attend.

5:2 The Committee elected at an Annual General Meeting shall have power to co-opt 2 further members, who shall be full members and who shall serve until the conclusion of the next following AGM provided that the number of co-opted members shall not exceed one third of the total membership. Co-opted members have the right to vote.

6. FUNCTIONS OF THE COMMITTEE

6:1 The Committee may make such regulations as they consider appropriate for the efficient conduct of the business of the Committee and the Association. The Committee shall pay special regard to the objectives of the Youth Service in running the Association.

6:2 The Committee may appoint such staff as they consider necessary on such terms and conditions as they determine.

6:3 The Committee shall have the power to suspend, exclude any member who is in breach of the Rules and or Constitution of the Association.

7. FINANCE

7:1 All moneys raised by or on behalf of the Association shall be applied to further the objects of the Association and for no other purpose provided that nothing herein contained shall prevent the payment of legitimate out-of-pocket expenses to members of the Association engaged upon the approved business of the Association.

7:2 The Honorary Treasurer shall keep proper accounts of the finances of the Association.

7:3 The financial year shall run from July 1st to June 30th.

7:4 The accounts shall be audited at least once a year by an auditor or auditors who shall be appointed at the Annual General Meeting.

7:5 A bank account shall be opened in the name of the Association with THE ULSTER BANK LTD. Or with such other bank as the Committee shall from time to time decide. The Committee shall authorise in writing the Honorary Treasurer and 2 members of the Committee to sign cheques on behalf of the Association. All cheques must be signed by not less than 2 of the authorised signatories.

7. ANNUAL GENERAL MEETING

8.1 An Annual General Meeting of the Association shall be held at such place and time [not being more than 15 months after the holding of the preceding Annual General Meeting] as the Committee shall determine.

8:2 At such Annual General Meeting the business shall include the following:

- a) The election of members to serve on the Committee.
- b) The appointment of auditor or auditors.
- c) The consideration of an Annual Report of the work done by or under the auspices of the Committee.
- d) The consideration of the audited accounts.
- e) The transaction of such other matters as may from time to time be considered necessary.

8. RULES OF PROCEEDURE AT ALL MEETINGS

9:1 Voting

Hereof all questions arising at any meeting shall be decided by a simple majority of those present and entitled to vote thereat. [In case of an equality of votes the Chairperson shall have a second or casting vote.] The right to vote at an Annual General Meeting shall be open to all registered members of the Association and Committee.

9:2 Minutes

Books shall be kept by the Committee and all other sub-committees and the appropriate secretary shall enter therein a record of all proceedings and resolutions.

9:2 Quorum

The quorum at meetings of the Committee shall be 3 or such other number as the Committee may from time to time determine.

9:3 Standing Orders

The Committee shall have power to adopt and issue Standing Orders and /or Rules for the Association. Such Standing Orders and/or Rules shall come into operation immediately provided always that they shall be subject to review by the Association in General Meeting and shall not be inconsistent with this constitution.

10. DISSOLUTION

10:1 If the Committee by a simple majority decide at any time that on the grounds of expense or otherwise it is necessary or advisable to dissolve the Association they shall call a meeting of all members of the Association who have the power to vote of which meeting not less than 21 days notice (stating the terms of the Resolution to be proposed thereat) shall be given.

10:2 If such decision shall be confirmed by a simple majority of those present and voting at such meeting the Committee shall have power to dispose of any assets held by or in the name of the Association.

10:2 Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable or institutions similar to the objects of the Association as the Committee may decide.

11. INDEMNITY

The Association shall indemnify and keep indemnified every officers, member, volunteer and employee of the Association from and against all claims, demands, actions and proceedings (and all costs and expenses in connection therewith or arising therefrom) made or brought against the Association in connection with its activities, the actions of its officers, members, volunteers or employees, or in connection with its property and equipment except that this indemnity shall not extend to liabilities arising from wilful and individual fraud , wrongdoing, or wrongful omission on the part of the member sought to be made liable. The Treasurer shall effect a policy of insurance in respect of this indemnity.